

09th May 2024

Dear Sir/Madam,

STAKEHOLDER CONSULTATION INVITATION TO COMMENT ON MALAYSIAN SUSTAINABLE PALM OIL (MSPO) RE-CERTIFICATION AUDIT

We are pleased to invite you to attend and provide comments in the stakeholder consultation meeting.

United Plantations Berhad – Ulu Basir Complex has applied to Global Gateway Certifications Sdn Bhd to carryout certification activities in accordance with the Malaysian Sustainable Palm Oil (MSPO) standards.

The standards that shall be applied in the assessment are as below;

- MS 2530-3: MSPO, Part 3: General Principles for Oil Palm Plantations and Organized Smallholders
- MS 2530-4: MSPO, Part 4: General Principles for Palm Oil Mills

As planned, the auditing will be conducted on **11th June 2024 to 12th June 2024**. Date and time for consultation of interested parties are as follows:

Date : 11th June 2024
Time : 10:30 am to 12:30 pm
Location : United Plantations Berhad – Ulu Basir Complex,
Upriver Business Unit,
36500 Ulu Bernam, Perak,
Malaysia.

Note *: If you are unable to attend the meeting you are most welcome to meet our audit team and convey your comments during any of the audit days.

Applicant	United Plantations Berhad
Contact details	Mr. Cheriachangel Mathews Group Manager, HRESH, United Plantations Berhad, Jendarata Estate, 36009 Teluk Intan, Perak Darul Ridzuan. +605 6436271 Mathewsc6@gmail.com



Brief business information of applicant	The Company's principal business activity is in the cultivation and processing of palm oil, coconut and other plantation crops in a sustainable manner. Its subsidiary companies are engaged in several downstream activities such as; processing palm oil; and manufacturing; packing/distributing of end products in the form of cooking oils, edible oils, specialty fats and soap products. The main business activities of the UP Group are focused on responsible cultivation of oil palm and coconuts, with a total cultivated land bank of approximately 63,000 ha spread over Malaysia (71%) and Indonesia (29%), supported by over 5,700 employees across the group.
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PALM OIL MILL (POM) FOR THIS ASSESSMENT						
Name of Palm Oil Mill	Mill Capacity	Location	GPS reference		Forecasted Annual output (MT)	
(POM)	MT/Hr	Address	Longitude	Latitude	CPO	Palm Kernel
Ulu Basir POM	60	Upriver Business Unit, 36500 Ulu Bernam, Perak.	E 101.25583	N 3.72444	26,450.00	6,325.00

ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS ASSESSMENT			
Owned Oil Palm Plantation / Association	GPS reference		Area Summary (Ha)
	Longitude	Latitude	Total
Ulu Basir Estate	E 101.253690	N 3.724553	3,990.80
Total			3,990.80

Stakeholder consultation is one of the most important parts in certification process; during which relevant national, regional as well as local stakeholders are asked to give their views and opinions as to whether the applicant's certification units comply with the requirements of the MSPO's requirements.

We invite all stakeholders to take part in this consultation process as you can make a positive contribution to the certification decision. We invite you to raise any issues, both positive and negative, by sending a written response by mail, fax or by e-mail to our Global Gateway Certifications Sdn Bhd .

For your guidance, you may consider the following points:

- Environmental protection.
- Biodiversity conservation.
- Opportunities for employment.
- Provision of housing, sanitation, amenities and educational support.
- Company approach to community development.
- Participation in decision making.
- Any other issue, both positive and negative that you consider may be of relevance to the assessment.



Please direct your comments to:

Global Gateway Certifications Sdn Bhd
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687,
E-Mail: admin@ggc.my

Details on the audit team:

Mohd Azmi Samynathan bin Abdullah (Lead Auditor)

Mohd Azmi holds an MBA majoring in Human Resource Management, Bachelor of Business in Business Administration, Diploma in Human Resource Management and Certificate in Agriculture from University of Western Sydney, RMIT University, Australia, University Malaya and Institut Pertanian Semenanjung Malaysia respectively. He has vast experience in the field of Human Resource Management spanning more than two decades in the manufacturing industry. Prior to this he held various key management positions in Human Resource & Administration with several multinational companies. Azmi has extensive hands-on experience in recruitment and selection of Foreign Labour, Managing Conciliation meetings at the Labour and Industrial Relations Department, handling employee disciplinary issues, employee welfare, developing, reviewing & updating human resource policies and procedures. He has been advising management teams throughout his career on requirements of the Labour Laws. Further, Mohd Azmi, is also a Panel Member of the Industrial Relations Court representing the employers appointed by the Minister of Human Resources. Further, he is also an External Supply Chain Assurance System (ESCAS) auditor in the cattle industry conducting audits in Malaysia, Brunei, Singapore, and Vietnam. Besides his vast experience in HRM, Azmi is also an experienced auditor in second and third-party auditing system. Fully trained in ISO 9001:2008 (Quality Management System) Lead Auditor Course and successfully completed MSPO, MSPO-SCCS (endorsed by MPOCC) and RSPO Auditors Training Course. Further, he has also attended Social Auditing Workshop in Melaka in 2019 conducted by Verite. He is a member of the GGC MSPO audit team and able to read and write in English and Bahasa Malaysia fluently.

Muhd Jamalul Arif bin Hamid (Auditor)

Educational background in Plantation Management and Marine Cargo Surveying with working experience in handling Quality & Quantity cargo survey for agricultural products such palm oil, soybean, maize and sugar. Also qualified and involved in sustainability and Management System (MS) auditing since 2011 for mostly sustainability schemes such RSPO, ISCC, MSPO, Global Gap, GMP, SMETA, ESCAS and second parties audit. Involved in RSPO P&C, NEXT and SCCS conducted in Malaysia, Indonesia, Colombia, Ecuador, Ivory Coast, Papua New Guinea and Middle East Country. Completed ISO 9001:2008 Lead auditor in 2011, trained in ISO 19011 & 17021 requirements in 2014, Social Skill Auditing Conversion against RSPO, MSPO, ETI & SEDEX requirements on 2015, RSPO P&C Lead Auditor Endorsed Course on 2013, 2016 and 2019, RSPO SCC Course on 2015, MSPO Auditor Training on 2014 (3rd Batch) held by MPOB, MSPO SCCS Auditor Training on 2018, Basic Safety Training Course etc. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.



Kanchana Devi Neelaganden (Auditor)

Graduated in Intensive Diploma in Oil Palm Management & Technology and Master of Business Administration from UNITAR International University. Equipped with more than 20 years of working experience in HR and Administration, Sales and Marketing inclusive of 4 years in sustainable industry. Successfully completed and certified as ISO 9001:2015 Lead Auditor in year 2021 by Exemplar Global. Member of GGC audit team. Able to speak and understand Bahasa Malaysia and English.

Shaharuddin bin Mohd Rashid (Auditor)

Graduated with a Diploma in Agriculture and Bachelor in Agriculture Science from UPM, Serdang Selangor in 1984 and 1988 respectively. Has over 30 years of work experience in the oil palm plantation industry. Well versed in Good Agriculture Practices and involved in field audit on oil palm plantation operations. Had attended and successfully completed the MSPO Auditor Course by OSH -ISIS in January 2019 and Integrated Management System ISO 9001:2015 & ISO 14001:2015 Lead Auditor Course in April 2019 by PSV Sdn Bhd. Member of GGC MSPO audit team. Able to speak and understand Bahasa Malaysia and English.



Comments received within 30 days from the date of this letter will be considered in this Assessment. Please include the following information should we need to contact you for clarification on any issues raised:

Name : _____
Address : _____
E-Mail : _____
Phone Number : _____
Summary of Issue : _____

If you wish your comments to be treated confidentially or remain anonymous, please mark your reply "CONFIDENTIAL".

We thank you for the participation and feedback.

Yours Sincerely,



Muhd Jamalul Arif bin Hamid
Scheme Manager - MSPO,
Global Gateway Certifications Sdn Bhd



09hb Mei 2024

Kepada Badan atau Orang Perseorangan yang Berkepentingan,

JEMPUTAN UNTUK MEMBUAT ULASAN BERKENAAN DENGAN PENSIJILAN PIAWAIAN KELESTARIAN MINYAK SAWIT MALAYSIA (MSPO)

Dengan sukacita kami menjemput pihak Tuan/ Puan untuk menghadiri dan memberi komen di sesi rundingan seperti di atas.

United Plantations Berhad – Ulu Basir Complex telah memohon kepada Global Gateway Certifications Sdn Bhd untuk melaksanakan penilaian pensijilan Piawaian Kelestarian Minyak Sawit Malaysia (MSPO).

Keperluan piawaian yang akan digunapakai semasa proses pensijilan adalah:

- MS 2530-3: MSPO, “Bahagian 3: Prinsip-Prinsip Umum Untuk Ladang Sawit dan Pekebun-Pekebun Teratur”
- MS 2530-4: MSPO, “Bahagian 4: Prinsip-Prinsip Umum Untuk Kilang Minyak Sawit”

Seperti yang dijadualkan, penilaian pensijilan tersebut akan bermula pada **11hb Jun 2024 hingga 12hb Jun 2024**. Tarikh dan masa bagi perundingan pihak berkepentingan adalah seperti berikut:

Tarikh : 11hb Jun 2024
Masa : 10:30 pagi hingga 12:30 petang
Lokasi : United Plantations Berhad – Ulu Basir Complex,
Upriver Business Unit,
36500 Ulu Bernam, Perak,
Malaysia.

Nota*: Sekiranya pihak Tuan /Puan tidak dapat menghadiri mesyuarat penilaian, pihak Tuan/Puan disarankan untuk bertemu Juruaudit dan memaklumkan sebarang ulasan ketika sesi audit berkenaan berlangsung.

Syarikat Pemohon	United Plantations Berhad
Butiran Pemohon	Mr. Cheriachangel Mathews Group Manager, HRESH, United Plantations Berhad, Jendarata Estate, 36009 Teluk Intan, Perak Darul Ridzuan. +605 6436271 Mathewsc6@gmail.com
Maklumat ringkas perniagaan pemohon	Aktiviti perniagaan utama Syarikat adalah dalam penanaman dan pemprosesan minyak sawit, kelapa dan tanaman perladangan lain secara mampan. Syarikat-syarikat subsidiarinya terlibat dalam beberapa aktiviti hiliran seperti; memproses minyak sawit; dan pembuatan; pembungkusan/pengedaran produk akhir dalam bentuk minyak masak, minyak makan, lemak khusus dan produk sabun. Aktiviti perniagaan utama



	Kumpulan UP tertumpu kepada penanaman kelapa sawit dan kelapa yang bertanggungjawab, dengan jumlah simpanan tanah yang ditanam kira-kira 63,000 ha tersebar di seluruh Malaysia (71%) dan Indonesia (29%), disokong oleh lebih 5,700 pekerja di seluruh kumpulan.
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MAKLUMAT KILANG KELAPA SAWIT YANG TERLIBAT DALAM SKOP PENSIJILAN INI.

Nama kilang sawit	Kapasiti Kilang	Lokasi	Rujukan GPS		Anggaran Pengeluaran Tahunan (MT)	
			Longitude	Latitude	CPO	Palm Kernel
(KKS)	MT/Jam	Alamat				
Ulu Basir POM	60	Upriver Business Unit, 36500 Ulu Bernam, Perak.	E 101.25583	N 3.72444	26,450.00	6,325.00

RANTAIAN BEKALAN BTS YANG TERLIBAT DALAM SKOP PENSIJILAN INI

Nama Ladang / Pertubuhan	Rujukan GPS		Jumlah kawasan (Ha)
	Longitude	Latitude	Jumlah
Ulu Basir Estate	E 101.253690	N 3.724553	3,990.80
Jumlah			3,990.80

Perundingan dari pihak berkepentingan adalah salah satu aktiviti dalam utama dalam proses pensijilan, di mana semua pihak berkepentingan diminta untuk memberi pandangan yang boleh mempengaruhi keputusan samada keperluan MSPO dipatuhi.

Kami meminta anda mengemukakan sebarang isu, baik positif mahupun negatif melalui surat, fax atau e-mel kepada Global Gateway Certifications Sdn Bhd. Tuan/ Puan boleh menghadiri sesi bersama pihak berkepentingan semasa audit.

Sebagai rujukan, anda boleh mempertimbangkan isu-isu seperti berikut;

- Perlindungan alam sekitar
- Pemulihan kepelbagaian biologi
- Pengwujudan peluang pekerjaan
- Penyediaan perumahan, sanitasi, dan pendidikan sokongan
- Pendekatan syarikat dalam perkembangan masyarakat
- Mengambil bahagian dalam membuat keputusan
- Isu-isu yang lain baik positif atau negatif yang anda fikir relevan kepada penilaian.

Sila hantar pandangan / komen anda kepada:

Global Gateway Certifications Sdn Bhd

Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd,
No.10, Jalan Rasmi 7,
Taman Rasmi Jaya,
68000 Ampang,
Selangor Darul Ehsan,
Malaysia.
Tel: +603 4256 2689
Fax: +603 4256 2687
Email: admin@ggc.my

Maklumat terperinci anggota Juruaudit:

Mohd Azmi Samynathan bin Abdullah (Ketua Juruaudit)

Graduan MBA dalam jurusan Pengurusan Sumber Manusia (University of Western Sydney) Sarjana Muda Perniagaan dalam Pentadbiran Perniagaan (RMIT University, Australia), Diploma Pengurusan Sumber Manusia (University Malaya) dan Sijil Pertanian dari Institut Pertanian Semenanjung Malaysia. Beliau memiliki pengalaman luas dalam bidang Pengurusan Sumber Manusia yang merangkumi lebih dari dua dekad dalam Industri pembuatan. Sebelum ini, beliau memegang pelbagai Jawatan Pengurusan Sumber Manusia & Pentadbiran dengan beberapa Syarikat Multinasional. Azmi mempunyai pengalaman luas dalam pengambilan Tenaga Kerja Asing, menguruskan proses Rundingan Damai di Jabatan Tenaga Kerja dan di Jabatan Perhubungan Perusahaan, menangani masalah Disiplin Pekerja, Kebajikan Pekerja, Mengkaji & Mengemas kini Dasar dan Prosedur Sumber Manusia. Dia telah menasihati pengurusan syarikat sepanjang kariernya mengenai keperluan Undang-Undang Buruh. Selain dari itu, Mohd Azmi, adalah Anggota Panel Mahkamah Perhubungan Perusahaan Malaysia mewakili majikan yang telah dilantik oleh Menteri Sumber Manusia. Seterusnya, beliau juga merupakan Juruaudit “External Supply Chain Assurance System” (ESCAS) dalam industry ternakan dan telah menjalankan Audit di Malaysia, Brunei, Singapura dan Vietnam. Selain pengalamannya yang luas dalam bidang Pengurusan Sumber Manusia, Azmi juga merupakan juruaudit yang bertauliah dan berpengalaman dalam sistem audit pihak kedua dan ketiga. Dilatih sepenuhnya dalam audit Sistem Pengurusan Kualiti ISO 9001: 2008 dan audit Kelastarian MSPO, MSPO-SCCS dan RSPO. Seterusnya beliau telah menghadiri “Social Auditing Workshop” di Melaka pada tahun 2019 yang dikendalikan oleh Verite. Beliau adalah ahli pasukan audit GGC dan boleh membaca dan menulis dalam Bahasa Malaysia dan Bahasa Inggeris dengan lancar.

Muhd Jamalul Arif bin Hamid (Auditor)

Latar belakang pendidikan dalam Pengurusan Perladangan dan Pengukuran Kargo Laut dengan pengalaman bekerja dalam mengendalikan tinjauan kargo Kualiti & Kuantiti untuk produk pertanian seperti minyak sawit, kacang soya, jagung dan gula. Juga berkecualan dan terlibat dalam audit kelestarian dan Sistem Pengurusan sejak 2011 untuk kebanyakan standard kelestarian seperti audit RSPO, ISCC, MSPO, Global Gap, GMP, SMETA, ESCAS dan audit pihak kedua. Terlibat dalam RSPO P&C, NEXT dan SCCS yang dijalankan di Malaysia, Indonesia, Colombia, Ecuador, Ivory Coast, Papua New Guinea dan Negara Timur Tengah. Melengkapkan Latihan Juruaudit ISO 9001: 2008 pada tahun 2011, dilatih dalam keperluan ISO 19011 & 17021 pada tahun 2014, Social Skill Auditing Conversion against RSPO, MSPO, ETI & SEDEX pada tahun 2015, kursus Ketua Juruaudit RSPO P&C pada tahun 2013, 2016 dan 2019, Latihan Auditor RSPO SCC pada tahun 2015, Latihan Auditor MSPO pada tahun 2014 (Batch ke-3) yang diadakan oleh MPOB, Latihan Juruaudit



MSPO SCCS pada tahun 2018, Kursus Latihan Keselamatan Asas dan lain-lain. Ahli pasukan audit GGC MSPO. Mampu bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Kanchana Devi Neelaganden (Auditor)

Berkelulusan Diploma Intensif Kelapa Sawit Pengurusan & Teknologi dan Sarjana Pentadbiran Perniagaan dari UNITAR Universiti Antarabangsa. Dilengkapi dengan lebih daripada 20 tahun pengalaman bekerja dalam HR dan Pentadbiran, Jualan dan Pemasaran termasuk 4 tahun dalam industri lestari. Berjaya menyelesaikan latihan dan diperakui sebagai Juruaudit Utama ISO 9001:2015 pada tahun 2021 oleh Exemplar Global. Ahli pasukan audit GGC. Boleh bertutur dan memahami Bahasa Malaysia dan Bahasa Inggeris.

Shaharuddin bin Mohd Rashid (Auditor)

Lulusan Diploma Pertanian dan Sarjana Muda Sains Pertanian dari UPM, Serdang Selangor masing-masing pada tahun 1984 dan 1988. Mempunyai pengalaman kerja lebih dari 30 tahun dalam industri perkebunan kelapa sawit. Berpengalaman dalam Amalan Pertanian yang Baik dan terlibat dalam audit lapangan mengenai operasi penanaman kelapa sawit. Telah menghadiri dan berjaya menyelesaikan Kursus Auditor MSPO oleh OSH -ISIS pada Januari 2019 dan Sistem Pengurusan Bersepadu ISO 9001: 2015 & Kursus Auditor Utama ISO 14001: 2015 pada bulan April 2019 oleh PSV Sdn Bhd. Ahli pasukan MSPO audit GGC. Boleh bertutur dan memahami Bahasa Inggeris dan Bahasa Malaysia.



Komen yang diterima dalam tempoh 30 hari daripada tarikh surat ini akan dipertimbangkan. Sila sertakan maklumat bertulis dalam format berikut untuk kami menghubungi anda (jika perlu) untuk mendapat penjelasan terperinci mengenai isu-isu yang dibangkitkan.

Nama : _____
Alamat : _____
E-mel : _____
Nombor Telefon : _____
Ringkasan Isu : _____

Jika komen anda ingin dirahsiakan, sila tanda perkataan “SULIT” di penjuru atas borang tersebut.

Sekian, terima kasih.

Yang benar,



Muhd Jamalul Arif bin Hamid
Pengurus Skim - MSPO,
Global Gateway Certifications Sdn Bhd